

KEY TO PERFORMANCE REPORTS

PERFORMANCE AGAINST TARGETS AND ACTION PLANS	
4	Outturn is 10% or more above target
3	Outturn is on or above target by up to 10% or , where up to date performance data against target is not available for good reason, the action plan shows satisfactory progress
2	Outturn is below target, but within 5% or where up to date performance data against target is not available for good reason, the action plan shows inadequate progress
1	Outturn is 5% or more below target or no target has been set without good reason or there is no action plan
<p>N.B. Where data is available this determines the judgment made for each indicator. Action plans are used to judge performance only as a default where data is unavailable.</p>	
DIRECTION OF TRAVEL	
<input type="checkbox"/>	Performance is better than the same period last year
<input type="checkbox"/> <input type="checkbox"/>	Performance is the same as for this period last year
<input type="checkbox"/>	Performance is behind the same period last year